

TUESDAY, MAY 27, 2025
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, May 27, 2025, with the following members present: Mr. Jay H. Wippel and Mr. Harold R. Henson. April Metzger, County Administrator, was also in attendance. Mr. Gary K. Scherer was absent from today's session.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from May 20, 2025, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated May 27, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$255,987.02 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated May 27, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$28,536.81 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Appropriations Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for APPROPRIATIONS:

\$7,500.00 – 266.6115.5901 – Bulen Other Expense – Engineer

\$2,000.00 – 267.6116.5901 – Fulks Moore Wolford Other Expense – Engineer

\$7,500.00 – 276.6125.5901 – Autie Howard Maintenance Ditch Other Expense – Engineer

\$1,000.00 – 282.6131.5901 – Braskett Other - Engineer

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Transfer and Reappropriations Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for TRANSFER AND REAPPROPRIATIONS:

\$5,266.85 -936.3004.5401 – Contracts Services Townships & Municipalities – Engineer
TO

936.3004.5506 – Contracts Projects Townships & Municipalities - Engineer

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Tiffany Nash:

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals – Executive Session – Radio Contract Services
- This Week
 - Finance Meeting – 5/28
 - Anduril Meeting at Teays Valley HS – 5/28 (Tiff)
 - Police Chiefs Meeting – 5/29
 - NG911 Kickoff Meeting with the State – 5/29
 - Meeting with GIS and DDTI on Emergency Service Boundaries – 5/30
- Next Week
 - PORT – 6/4
 - 911 Coordinator Meeting – 6/4
 - FEMA Individual Assistance Overview Training – 6/5
- Programs
 - EMA Operations
 - Mitigation Plan
 - Public survey published Friday. As of Tuesday morning, 6 responses were received. The survey is open until 11:59pm on June 14th. Will be asking additional agencies (e.g., Chamber of Commerce, PICCA, and the library to help distribute surveys.)
 - 911 Coordinator
 - Had a meeting with the State 911 program, GIS, Sheriff's Office, and the Auditor regarding the transition to NexGen (NG) 911.

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- The Kickoff meeting with the counties in Group 2 is this week. After this meeting, counties will have individual meetings with the State and contractor weekly.
- Working through GIS mapping with DDTI, the State Program, and local GIS department.
- LEPC
 - Applying for the HMEP grant for training, gas meters, and training for gas meters.
 - HMEP grant focuses on hazmat with a transportation component.
- Radio Programming
 - The last of the county radio orders has been received. IDs from MARCS have also been obtained.
 - Identified needed channel changes on tower sites that were affecting radio communication in Pickaway County. Spencer talked to MARCS to work through this.
 - Worked with PARR to finalize the countywide installation. Three additional villages and townships were fitted into the schedule. (They are self-pay and not part of the Commissioner's project.)
 - Spencer has been working with Motorola on encryption issues.
 - We continue to clean up the countywide radio database. This has been a much larger task than expected. We will continue to clean up the records into December as we deactivate older radios and lower the cost associated on the county level.
 - Spencer has also been working with Motorola to return/replace radios for warranty issues.
 - Following up with some of the school districts and other smaller agencies on their link layer status.
- CERT - No new information

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Treasurer Rico database was migrated Wednesday to new VM Environment.
- Establishing new relationship with Insight for ordering Office Licensing.
- Setup call with OARnet – Router to be installed this week.

In the Matter of
Report Provided by Preston Schumacker:

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 22 dogs. There were 6 visitors to the shelter last week and 3 volunteers.

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims, and one unemployment claims filed for the week. There are two total BWC claims for 2025. Total unemployment claims filed are at two for 2025.
- Casualty Insurance: Civil litigation claim filed with CORSA.
- Health Insurance/ Benefits: Health & Safety Committee doing free hearing screening Wednesday, June 18th.
- Mr. Rogols attended the South Central Ohio Major Crimes Unit Governing Board first meeting on Wednesday, May 21st at 2:00 p.m. in Lancaster.
- No new hire packets were sent out last week. A total of 39 new hire packets have been handed out in 2025. Job openings for part-time and full-time Custodial (three applications received and interviews pending). Maintenance Worker posted with two applications received.
- Maintenance:
 - The renovation of the Clerk of Courts: Awaiting front counter from Pine Valley. No response to email or calls.
 - JFS elevator replacement (2025 capital improvement) projected in May.

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- Memorial Hall chair lift replacement (2025 capital improvement) July-August.
- Fire Department lock boxes ordered and pending installation. Nine buildings not in compliance.
- Obtaining additional quote for tree maintenance at the Sheriff's Office.
- YMCA requested painting and light replacement in the dance rooms at Memorial Hall.

In the Matter of
Struckman Annexation Discussion
With Michael Struckman and Wendy Sizemore:

Wendy Sizemore and Mike Struckman stop to discuss corrections to the May 13, 2025 minutes. There were also questions regarding the lift station and Ms. Sizemore was not clear and did not comment on it. Ms. Sizemore explained that a deputy showed up at her house Saturday and informed her that Cory Wasmus was wanting her to be arrested for a post she had made on social media. Commissioner Wippel asked where the annexation currently stands, and Ms. Sizemore stated that the village has a council meeting tonight. Ms. Sizemore stated that Rockford Homes is taking with the Village and Mr. Struckman and Ms. Sizemore will have a follow-up phone conference with Rockford Homes after.

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Angela Karr

From: Jay Wippel
Sent: Tuesday, May 27, 2025 8:20 AM
To: Angela Karr
Subject: Fwd: May 13th meeting minutes

Sent from my iPhone

Begin forwarded message:

From: Wendy Sizemore <wendysizemore@yahoo.com>
Date: May 23, 2025 at 8:19:42 PM EDT
To: Jay Wippel <jwippel@pickawaycountyohio.gov>
Cc: Gary Scherer <Gscherer@pickawaycountyohio.gov>, Michael Struckman <mes8960@yahoo.com>, Harold Henson <hhenson@pickawaycountyohio.gov>
Subject: May 13th meeting minutes

[CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe]

Pickaway County Commissioners,

It has come to our attention that there are some significant errors in the May 13th meeting minutes and we would like to be on the record correcting those mistakes. We feel these are significant errors and would greatly appreciate it if the May 13th meeting minutes be corrected. If that is not possible we would like to have the June 27th reflect that we believe these were errors and would like to be on the record with the following corrections.

1. I, Wendy Sizemore, stated that when the Gibson Rd property originally went up for sale at public auction the Wasmus family was aware it was for sale and chose NOT to purchase it even though they DID have the means to do so.
I also said that Wasmus Construction was a builder for Pulte homes.
2. I stated that the mayor was told not to attend the April 29th Commissioners meeting by their legal council because they were under threat of legal action by Corey Wasmus. I did not say by a group of citizens and I did NOT say they were told they would be sued for attending your meeting.
3. Neither Mike or I said the new lift station would be online in 30 days. We said it was our understanding from the village that the upgrades and capacity expansions to the existing sanitary sewer plant would be online in 30 days.

Respectfully,

Mike Struckman
Wendy Sizemore

[Sent from Yahoo Mail for iPhone](#)

In the Matter of
Executive Session:

At 9:28 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (6) to discuss details of security arrangements and emergency response protocols for a public body or public office, with Tiffany Nash, EMA Director, Spencer Bennett, Assistant Scioto Fire Chief, April Metzger, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

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Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:40 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of
Executive Session:**

At 9:45 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (5) matters required to be kept confidential by federal law or regulations or state statutes; with April Metzger, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:57 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of
Knollwood and Wintergreen Wastewater Treatment Plant
Lift Station Change Order No. 2 with Darby Creek Excavating, Inc.
For Pickaway County Engineer Department:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve Change Order No. 2 with Darby Creek Excavating, Inc. for the Knollwood and Wintergreen Wastewater Treatment Plant Consolidation Lift Station Project for the Pickaway County Engineer Department. Contract price will increase by \$8,629.79 due to additional liner in manhole K2 (2-1 \$1,155.00), manhole K1 installation (2-2 \$2,505.30) and additional 8" sewer installation at Knollwood site (2-3 \$4,969.49).

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Out of County Travel Approved
For Job & Family Services Employees – June 2025:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of June 2025, at the total probable cost of \$1,713.92. Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Contract with Aero-Mark Company, LLC
PIC-CR_VAR_PM-FY2025 Pavement Marking Project
For the Pickaway County Engineer Department:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve and authorize Chris Mullins, Pickaway County Engineer to enter into contract with Aero-Mark Company LLC for the PIC-CR_VAR_PM-FY2025 Pavement Marking Project. Contract Amount \$333,000.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Contract Addendum with Aero-Mark Company, LLC
PIC-CR_VAR_PM-FY2025 Pavement Marking Project
For the Pickaway County Engineer Department:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the Contract Addendum with Aero-Mark Company LLC for the PIC-CR_VAR_PM-FY2025 Pavement Marking Project. Contract Amount \$333,000.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Notice of Commencement of a Public Improvement
With Aero-Mark Company, LLC for the
PIC-CR_VAR_PM-FY2025 Pavement Marking Project
For the Pickaway County Engineer Department:

In reference to the PIC-CR_VAR_PM-FY2025 Pavement Marking Project, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve and authorize Commissioner Wippel to execute the Notice of Commencement of a Public Improvement for the PIC-CR_VAR_PM-FY2025 Pavement Marking Project with Aero-Mark Company LLC.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger received from the Budget Commission approval to waive the requirements for adoption of the county tax budget pursuant to ORC 5705.281. The Budget Commission approved alternative forms for the tax budget.

In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff:

- Chief Brown discussed quotes for the replacement of windows at the jail.

In the Matter of
CGM Columbus Glass and Mirror Proposal for
Pickaway County Sheriff’s Office:

Chief Brown presented three quotes gathered for window replacement at the Pickaway County Sheriff’s Office. The following quotes received:

Glassworks Plus	\$23,723.75
CGM Columbus Glass & Mirror	\$20,060.00
Cooper’s Glass Service, Inc.	\$34,950.00

Upon further discussion, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the quote from CGM Columbus Glass & Mirror in the amount of \$20,060.00. Quote includes removal and installation of 14new pieces of detention glass at the Pickaway County Sheriff’s Office.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Columbus Business First with
Zack Jarrell and Time Colburn, Pickaway Progress Partners:

Tim Colburn, Pickaway Progress Partners met with the Commissioners to provide an introduction of Zack Jarrell, Columbus Business First. Mr. Jarrell currently covers economic development south of Interstate 70 (Madison, Fairfield and Pickaway County). He is working on the new Anduril development. There is so much interest in Anduril, and they currently did a piece on hiring at the facility. Mr. Jarrell asked what the Commissioners would like to see reported on from the county. Mr. Colburn explained the growth within the county and municipalities. Commissioner Wippel explained that the support businesses for Anduril will also bring jobs. The new bridge on State Route 762 and US 23 is a project that is underway and a good story to report. Mr. Jarrell asked about power and if that is a concern of the Commissioners? Mr. Colburn expressed that the supply demand and supply timing is a concern. It is a topic of discussion to address. The power supply needs to be there for development.

In the Matter of
Executive Session:

At 11:00 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential

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information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn, P3, April Metzger, County Administrator, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:10 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Pickaway WORKS Update with Chuck Reisinger:

Chuck Reisinger, Pickaway WORKS, met with the Commissioners to provide an update. Mr. Reisinger provided data relating to the local schools graduating students and the number entering into the workforce directly. Out of the 626 students graduating 332 students enter into the workforce. Mr. Reisinger is looking into what skills he can provide to students through career centers. High schools lose funding when a student leaves to attend a career center. The funding follows the student. If career programs were offered at the local school districts the funding could stay with the school district. Commissioner Henson addressed if there is less students then less funding should be needed. High schools are starting to combine credits/classes to offer to students. They are starting to see skilled trades being offered through Ohio University to get a certificate, then to add classes to get an associates degree, then a bachelor's degree.

In the Matter of
Pickaway County Veterans' Service Commission
Board Member Pay Increase:

The Pickaway County Veterans' Service Commissioner passed a motion on May 7, 2025 requesting Todd Huffman, Pickaway County Veterans' Service Commissioner Director submit a proposal to the Pickaway County Commissioners requesting a pay increase for Board members. The last raise was approved in 2021. Per ORC 5901.04 states that the County Commissioners shall fix a fair compensation for the services of the members of the Veterans Service Commission Board. The board is proposing an increase of \$100, raising their pay to \$500 per month. The increase would take effect when the member is reappointed due to they cannot receive an in-term increase.

Upon further discussion, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve an increase of \$100 for each reappointed or newly elected board member of the Veterans' Service Commissioner, making the pay \$500 per month. Increase shall take effect January 2026.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending May 24, 2025.

A total of \$420 was reported collected as follows: \$90 in dog license; \$30 in dog license late penalty; \$80 in owner turn-in euthanized; \$55 in redemptions; \$40 in adoptions; \$75 in micro chip fees and \$50 in private donations.

Twelve (12) stray dogs were processed in; four (4) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner {absent}
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk